

# 2024-2025 Mulvane Grade School Arrival and Dismissal Procedures

Dear MGS Families,

Arrival and dismissal time is a busy time at our school. To ensure that every student has a safe experience during these busy times, please adhere to the following:

## Arrival

- Students who are eating breakfast may enter the building through the main doors at 7:40am.
- Students who are not eating breakfast may enter the building through doors 1, 2, or 3 at 7:50am.
- Plan to drop your student(s) off at 7:50am if they're not eating breakfast. Morning supervision begins at 7:50am.
- Students are expected to be in their classroom before the 8:05am bell.
- If you would like to walk your students to the front door of the school you may park your vehicle in the large parking lot, at the front of the school.
- Use the crosswalks in front of Door#3 or Door #1 to cross the street to get to the main building. Students are watching adults and modeling their behavior. Thank you for setting a good example of using the crosswalks.

## Dismissal

- The dismissal bell rings at 3:20pm.
  - 3<sup>rd</sup> Grade-Exits out exterior door #1
  - 5<sup>th</sup> Grade-Exits out exterior door #2
  - 4<sup>th</sup> Grade-Exits out exterior door #3
- Classroom teachers will walk students outside to meet up with their responsible adult. Students will let their teacher know when they have located their adult. Teachers will ensure that they see a responsible adult before allowing student to leave.

